

Writer's Name \_\_\_\_\_ Peer Editor's Name \_\_\_\_\_  
20 points for rewritten/clean hard copy 25 points marking corrections

Editing is noting that corrections in mechanics and paragraphing are needed. Do not correct the errors! Use editing marks to indicate the type of error that the writer needs to correct. See the editing marks sheet for a guide. Mark errors in:

- spelling
- grammar
- punctuation
- sentence construction
- referencing
- font style for published pieces: *Star Wars*, "By the Waters of Babylon," *Le Morte d'Arthur* (as entire work), "Le Morte d'Arthur" (as excerpt in text), "Little Fugue" – see the Works Cited page provided for you
- presentation

The paper should be typed according to MLA Style:

- Times New Roman
- 12 point font (This includes the title.)
- Double-spacing everywhere (heading, title, between paragraphs, and bibliographical entries on the Works Cited, as well as each line of type)
- Left-aligned heading: student name, course, instructor, date
- Last name and page number right aligned in the header so that it is on all pages except the first one (Knuth 2)
- Centered Title: no underline or italics (you are not published)
- Indent paragraphs 5 spaces (default tab is fine)
- Margins are 1 inch on all sides (default of 1.2 is fine for left and right)
- Works Cited is the last page of the paper - title (Works Cited) is at the top 1 inch from margin
- Bibliographic information is entered with a hanging indent: the first line of each entry is aligned with the left margin and all additional lines are indented 5 spaces.
- Bibliographic information on the Works Cited page is alphabetized.

Peer Editor: Please follow these steps in the peer editing process.

1. Read the paper and mark errors as you notice them. You may need to reread for clear understanding. If so, note this too. The writer may need to rewrite for clarity.
2. Write a brief summary of the common errors noted.

3. Talk with the writer about what you noticed. Begin with compliments, then make suggestions. Close the dialogue by telling the writer what you liked best about the paper. Say more than "Good Job!"

Common Core Standards:

- I can explain the ideas and information clearly and accurately through the effective selection, organization, and analysis of content.
- I can organize information to make important connections and distinctions.
- I can develop the topic with well-chosen, relevant, and sufficient facts, definitions, concrete details, quotations, or other information and examples as appropriate to the topic.
- I can use appropriate and varied transitions to connect the sections of the essay, create unity, and clarify the relationships of ideas and concepts.
- I can use precise language and literary terms to clearly explain the topic.
- **I can establish and maintain a formal style and objective tone using proper writing conventions.**
- I can provide a conclusion that supports the explanation presented and articulates the significance of the topic.

Grading: 100 points based on the effectiveness of the paper regarding the Common Core Standards listed above:

- Highly Effective (A range)
- Effective (B range)
- Minimally Effective (C range)
- Ineffective (D range)

**Please submit all marked drafts as well as the peer review and peer editing sheets with your final essay.**